

BROOKS TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
JUNE 9, 2025 @ 7:00 PM
DRAFT

Members Present: Phil Knape, Pat Baker, Mark Pitzer, Chris Wren, Karl Frederiksen

Members Absent: Ryan Schultz, Bob Hance

Staff Present: Jerry Tuin, Cory Nelson

Phil Knape called the regular meeting to order at 7:00 p.m. This meeting was properly posted and a quorum of the Brooks Township Planning Commission was present.

Approval of Agenda: Moved by Wren, **seconded** by Pitzer to approve the agenda as written.
Unanimously Approved

Approval of Minutes: Moved by Pitzer, **seconded** by Frederiksen to approve the minutes of the regular PC Meeting of April 14, 2025, as written. **Unanimously Approved**

Public Comment: None

Correspondence: None

Reserved Time – None

Unfinished Business

- A. Ottawa Point PUD – Tabled - No new information

New Business:

- A. Nature Based Retreat Proposal –**Moved** by Wren, **seconded** by Pitzer noting that ordinance language already exists to address the retreat proposal. This proposal is allowed if a special land use permit is completed and all requirements are met. There is no need to create additional language for this proposal. **Unanimously Approved**
- B. Review of language for tent, camper, etc. rental – Based on discussion, temporary camping permit language is intended for non-commercial use. If a tent, camper, etc. is rented it becomes commercial use and no longer fits temporary camping criteria. **Moved** by Baker, **seconded** by Frederiksen to forward the issue to the township planners to provide updated language to address temporary camping vs commercial rental situations. **Unanimously Approved**

Staff Report:

- Jerry Tuin reviewed the current status through the end of May

Public Comment: Clarification was requested involving retreat requirements.

Planning Commission Member Comments –

Adjournment: Moved by Baker, **seconded** by Frederiksen, to adjourn the meeting at 7:44 PM.

Unanimously Approved

Respectfully Submitted,

Pat Baker
Planning Commission Secretary

Dianna Schaafsma
Recording Secretary