

**BROOKS TOWNSHIP MINUTES**

490 QUARTERLINE ROAD

NEWAYGO, Michigan 49337

(231) 652-6763

November 18, 2025

**APPROVED**

**Members Present**, Clerk - Jennifer Badgero, Treasurer - Vivian Miller, Trustee – Ryan Schultz  
Trustee - Danielle Hummel

**Members Absent:** : Supervisor - Cory Nelson

A regular meeting of the Brooks Township Board was held on the above date at the Brooks Township Hall. The meeting was called to order at 7:00 p.m. by Clerk Jennifer Badgero. Pledge of Allegiance

**AGENDA:**

Clerk Jennifer Badgero asked for additions or corrections to the agenda. **Moved** by Vivian Miller **seconded** by Danielle Hummel to approve the agenda as written. **Unanimously Approved**

**MINUTES**

**Moved** by Jennifer Badgero, **seconded** by Ryan Schultz to accept the minutes of the regular meeting of October 21, 2025, as written. **Unanimously Approved**

**AUTHORIZATION TO PAY BILLS:**

**Moved** Vivian Miller, **seconded** by Ryan Schultz, to pay the bills as submitted. **Unanimously Approved**

**TREASURER’S REPORT:**

**Received and Accepted Treasurer’s Report for December - GF 101- Beginning Balance - \$1,652,363.94**  
**Receipts – \$117,532.07 Disbursement - \$103,608.33 Ending Balance - \$1,666,287.68**

**PUBLIC COMMENT:** None

**REPORTS:**

**Planning Commission** – Ryan Schultz reported the discussion of side-setbacks for non-conforming lots. A proposal to reduce the side-setbacks from 8 feet to 5 feet in the Lake District was tabled with no change.

**Fire Board Report** – No meeting held

**Coolbough Management Commission** – Vivian Miller reported a decrease in annual meetings from four to three. She noted there was an MMA grant allotted for cleanup and there is still a plan to replace the boardwalk.

**Chain of Lakes Sewer Authority** – A meeting was held but no one was present to report details.

**Newaygo Area Recreation Authority** – No meeting held

**County Commissioner** – Commissioner Brenda Bird addressed the following items:

- The budget has been approved
- The trial courts received a grant of \$12,000.00
- The medical care facility is in great need of updating with either a new building or complete revamp of the current building.
- Updates to the animal shelter are planned for the future

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**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** Ordinance Amendments – **Moved** by Vivian Miller, **seconded** by Ryan Schultz to accept the proposed changes in section 4.08, Summary of District Size and Setbacks which reduces the Lake District rear yard setback from the road from 25 feet to 5 feet. **Approved by Roll-Call Vote - Yea's** – Schultz, Badgero, Miller  
**Nay's** - Hummel

**PUBLIC COMMENT:** None

**TOWNSHIP BOARD MEMBER COMMENTS:** None

**ADJOURNMENT:** **Moved** by Jennifer Badgero, **seconded** by Vivian Miller to adjourn at 7:18 PM

Jennifer Badgero  
Brooks Township Clerk \_\_\_\_\_

Dianna Schaafsma \_\_\_\_\_  
Brooks Township Deputy Clerk